



Deputy Director/City Engineer City of Waukesha

SALARY	\$52.69 - \$73.89 Hourly	LOCATION	City Hall 201 Delafield St. Waukesha WI
JOB TYPE	Full Time	JOB #	26--00829
DEPARTMENT	Public Works	DIVISION	Engineering
OPENING DATE	09/30/2026	CLOSING DATE	Continuous

The City of Waukesha, WI is an award winning, growing community located along the shores of the Fox River, 15 miles west of Milwaukee. The City of Waukesha offers competitive salaries, comprehensive benefits, and a stable work environment. If you are looking for a challenging new position with an organization that is committed to helping the community, apply now!

Explore the City's full job posting at <http://www.waukesha-wi.gov>

The Deputy Director of Public Works/City Engineer manages the daily operations and staff of the Engineer Division and other divisions as assigned, assists the Director with the management of the other divisions within the Department of Public Works and works closely with other City departments. The incumbent may be assigned by the Director of Public Works to serve as DPW Director in his absence.

Responsibilities:

- Under general direction of the Director of Public Works, plans, coordinates and directs the various activities of the Engineering Division.
- Supervises, directs and evaluates assigned staff, processes employee concerns and problems, directing work, counseling, disciplining, establishing employees' goals and completing employee performance appraisals; maintains standards through the effective coordination of activities; allocates personnel; provides recommendations and approval in the areas of new employee selection, transfers, promotions, and salary administration; develops training program.
- Supervises the preparation of and evaluates design plans, specifications and contract documents of Public Works projects by staff and engineering consultants under contract.
- Reviews and approves engineering and development plans submitted by private land developers, subdividers and contractors.
- Prepares budgets for the operation of the Engineering Division.
- Assists the Director in the development and implementation of the annual and extended Community Investment Program.
- Audits contracts and expenditures to maintain budgets.
- Performs technical research; prepares engineering reports and recommendations, and presents information to the Board of Public Works, various committees, the Common Council and the public related to engineering projects.
- Develop relationships with other departments and organizations (DOT, DNR, Waukesha County, etc.) in order to promote Engineering projects, funding opportunities and overall cooperation.

Qualifications:

Graduation from an accredited college or university with a degree in Civil Engineering and additional Professional Engineer training, and at least 10 years of experience as an engineer preparing design plans and/or construction management of public works projects. The design and construction management experience must be in the areas of streets design and construction, sanitary sewer and/or storm sewer design and/or construction management

BENEFITS:

Generous Benefit package which includes State Pension + Health, Dental, Life, Vision Insurance + Vacation + Holidays + Employee Health and Wellness Center